

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)

DATE: 16 SEPTEMBER 2013

LEAD OFFICER: MARC WOODALL – TRAVEL SMART ENGAGEMENT TEAM MANAGER

SUBJECT: LOCAL SUSTAINABLE TRANSPORT FUND – TRAVEL SMART PROGRAMME

DIVISIONS: MESTHAM AND BANSTEAD SOUTH
REDHILL EAST
REDHILL WEST AND MEADVALE
REIGATE

**SUMMARY OF ISSUE:**

In June 2012, Surrey County Council was successful in securing an award of £14.3million in grant funding from the Department of Transport's (DfT) Local Sustainable Transport Fund (LSTF). This is in addition to the award of £3.9million LSTF Key Component funding secured in July 2011.

Both grants are for the period up to 31 March 2015, and jointly form the Surrey Travel SMART programme. As part of the Surrey Travel SMART programme, a total of £4.8million has been allocated for sustainable travel improvements in Redhill/Reigate.

This report asks Members to note the LSTF Annual Report submitted to the DfT in July 2013 and progress made on the programme to date.

There are no decisions to be made as part of this report.

RECOMMENDATIONS:

The Local Committee (Reigate & Banstead) is asked to note :

- (i) The LSTF Annual report for 2012/13
- (ii) Progress made to date on the Travel SMART programme
- (iii) The forward plan for decisions as part of the Travel SMART programme

REASONS FOR RECOMMENDATIONS:

At the end of each financial year during the Travel SMART programme, Surrey County Council is required to submit an annual report to the DfT, outlining progress on the programme to date. Members are requested to note this report and also note some more detailed information about progress made on the programme since the 17 June 2013 meeting of the Local Committee (Reigate and Banstead).

1. INTRODUCTION AND BACKGROUND:

- 1.1 Surrey County Council has been successful in securing £18.2 million from the Department for Transport's (DfT) Local Sustainable Transport Fund (LSTF) to deliver the Surrey Travel SMART programme. £3.9 million was awarded in July 2011 with a further £14.3 million awarded in June 2012 as part of the large bid of £16 million. The aim of the fund is to deliver sustainable travel measures that support economic growth and carbon reduction. A total of £4.8 million of the large bid funding is allocated for sustainable travel improvements in Redhill and Reigate.
- 1.2 This item is for information, providing a progress update on the Surrey Travel SMART programme to date, including the annual report sent to the DfT regarding the programme in 2012/13. A later section of this report provides details of decisions which will be brought, via the LSTF task group, for decision at the 2 December 2013 Local Committee meeting.

2. ANALYSIS:

2.1 Annual Report and DfT Update

- 2.2 As part of the LSTF programme, Surrey County Council is responsible at the end of each financial year for submitting an annual report to the Dept for Transport, confirming progress to date, the level of spend achieved, and any difficulties recognised during the year. A single report is produced covering each of the towns in which the LSTF programme is currently being delivered.
- 2.3 The full version of this report is available as **Annex A**. Below are some of the highlights included in the report that relate to the delivery of the programme in Redhill and Reigate.
- 2.4 Table 1a below is the financial outputs table for the programme for Redhill and Reigate Key Component and table 1b for the large bid. The tables provide a breakdown of costs for each financial year, including the actual spend in 2012/13.

Table 1a – Key Component bid original and revised breakdown of costs

Surrey Travel SMART - Key Component Finance Case Table							
Reigate & Redhill							
£'000s	2012/13	2012/13	2013/14	2013/14	2014/15	2014/15	Bid Total
	Original Profile	Revised Profile	Original Profile	Revised Profile	Original Profile	Revised Profile	
Bus priority and corridor improvements							
DfT Revenue	£0	£0	£0	£0	£0	£0	£0
DfT Capital	£0	£0	£0	£0	£0	£0	£0
Total	£0	£0	£0	£0	£0	£0	£0
Walking & cycling							
DfT Revenue	£0	£0	£0	£0	£0	£0	£0
DfT Capital	£0	£0	£0	£0	£0	£0	£0
Total	£0	£0	£0	£0	£0	£0	£0
Information, travel planning & marketing							
DfT Revenue	£60	£60	£60	£60	£60	£60	£180
DfT Capital	£0	£0	£0	£0	£0	£0	£0
Total	£60	£60	£60	£60	£60	£60	£180
Traffic							
DfT Revenue	£15	£12	£71	£74	£40	£40	£126
DfT Capital	£0	£0	£0	£0	£0	£0	£0
Total	£15	£12	£71	£74	£40	£40	£126
Total Revenue							
	£75	£72	£131	£134	£100	£100	£306
Total Capital							
	£0	£0	£0	£0	£0	£0	£0
Key Component Total	£75	£72	£131	£134	£100	£100	£306

2.5 Table 1b – Large Bid original and revised profile of costs

Surrey Travel SMART - Large Bid Finance Case Table							
Reigate & Redhill							
£'000s	2012/13	2012/13	2013/14	2013/14	2014/15	2014/15	Bid Total
	Original Profile	Revised Profile	Original Profile	Revised Profile	Original Profile	Revised Profile	
VMS							
DfT Revenue	£0	£0	£0	£0	£0	£0	£0
DfT Capital	£0	£0	£250	£250	£0	£0	£250
Total	£0	£0	£250	£250	£0	£0	£250
Bus priority and corridor improvements							
DfT Revenue	£0	£0	£20	£20	£40	£40	£60
DfT Capital	£0	£0	£200	£200	£240	£240	£440
Total	£0	£0	£220	£220	£280	£280	£500
Walking & cycling							
DfT Revenue	£0	£0	£0	£0	£0	£0	£0
DfT Capital	£0	£10	£221	£211	£118	£118	£339
Total	£0	£10	£221	£211	£118	£118	£339
Information, travel planning & marketing							
DfT Revenue	£414	£422	£977	£969	£1084	£1084	£2475
DfT Capital	£0	£0	£275	£275	£300	£300	£575
Total	£414	£422	£1,252	£1,244	£1384	£1384	£3,050
Total Revenue							
Total Revenue	£414	£422	£997	£989	£1,124	£1,124	£2,535
Total Capital							
Total Capital	£0	£10	£946	£936	£658	£658	£1,604
Key Component Total							
Key Component Total	£414	£432	£1,943	£1,925	£1,782	£1,782	£4,139

2.6 DfT Update

2.7 The Department for Transport announced in June 2013 that is simplifying the financial reporting processes for the LSTF programme. The main implication for the Travel SMART programme of these changed financial processes is that there is now greater flexibility to be able to move funding from between 2013/14 and 2014/15. Although the DfT announced in December 2012 that unspent funding in 2012/13, could be moved to 2013/14, until this announcement, there was still a restriction on this year's funding.

2.8 In practice, this doesn't have major implications for the overall programme in Redhill and Reigate; however it does give the committee an opportunity, particularly with capital measures, to consider the schedule for implementation over the two years, and subject to resourcing, whether the committee would like to re-prioritise any measures identified in the programme.

2.9 **Highlights from the Redhill and Reigate programme 2012/13**

- 2.10 Routes 1A Alpine Road cycle link and route 1B New Battlebridge Lane cycle routes, have been designed and public consultation undertaken.
- 2.11 Initial overall network and specific route designs have been undertaken for other cycle routes earmarked to be completed as part of the programme.
- 2.12 The Bike IT officer in Reigate and Banstead completed a very successful year. 17,641 children 932 parents and 2,152 staff attended a total of 262 events during 2012/13.
- 2.13 Throughout 2012/13 a new website and journey planner was developed. Although launched in July 2013, a significant amount of the planning, work and investment was completed during 2012/13.
- 2.14 The first two phases of the development of a new wayfinder mapping system for Redhill was completed successfully.
- 2.15 Business Travel Forums were established for both Reigate and Redhill. Businesses have identified potential improvements, and revenue measures have been delivered including travel roadshows.
- 2.16 The Bikes Revived shop in Merstham is up and running, providing cheap refurbished bikes, volunteering opportunities and skills training for local people. The business plan for the Redhill Live SMART shop was completed with the delivery beginning in 2013/14.
- 2.17 The first year of the Travel SMART community funding programme was completed in Redhill West and Merstham. A range of community orientated projects were funded, including environmental improvements, community transport schemes and cycle parking.
- 2.18 **Travel SMART progress update**
- 2.19 An update on the Travel SMART programme is provided at each Reigate and Banstead Local Committee and this is included in this report below.
- 2.20 **Travel SMART website and Journey Planner**
- 2.21 At the end of July 2013 the new Travel SMART micro-site and journey planner was launched. This is a tool to provide people with a wealth of information about travel in and around Surrey, and also as a portal for people to find out more about the Travel SMART programme. The website also includes an all modes of travel journey planner. This allows the user to plan local, regional and national journeys on a portal that provides results for walking, cycling, public transport, car and any opportunities to car share. The planner also instantly advises about any potential disruptions to your journey, whether these are on the road, or delays to train and bus services.
- 2.22 A second phase of development on this website will begin in the Autumn of 2013.

2.23 Travel SMART Shop

2.24 Following the securing of a lease on a unit in the Belfry (adjacent to Marks and Spencer), the recently appointed site manager, Deborah Clement, has begun the task of securing partners to deliver travel and health services from the facility. Confirmed delivery partners include: The NHS, Co-Wheels car club, Southern Rail, Bikes Revived, Action Surrey and Aging Well. Key services that will be available include a range of free and paid for health checks, cycle sales, training and maintenance, personal travel planning and transport information. The recruitment process for a store supervisor is underway and the unit is likely to open in October although a firm date has not been set.

2.25 Community Funding

2.26 The first two rounds of community funding have been completed with the result that the Merstham panel allocated over £18,000 of small grants (<£3,000) to seven groups and the Redhill West Panel allocated £7,300 to four groups. A total of 17 applications were received for a variety of sustainable travel and employment related projects. There will be a second round of small grants in January where the remainder of the £30,000 for each area will be available. The scheme is now open to applications for large grants (<£10,000) and planning is underway for the Merstham community day, currently scheduled for 26 October 2013.

2.27 Reigate Cycle Festival

The inaugural Reigate Cycle Festival was held on the 28 July 2013 at Priory Park. The event was very well attended with approximately 2,000 visitors visiting over 30 exhibitors, watching stunt display teams and enjoying guided cycle rides around the local area. The event was an excellent opportunity for people to find out more about cycling, how they can get started with a bike, plus cycling safety and opportunities to take part in events for more experienced cyclists.

2.28 Forward Plan for decision making

2.29 The table below provides an indicative timetable for the committee detailing items for decision at future meetings.

Forward plan item	Reason for decision	Committee date
Legal orders for additional cycle routes	To consider the location and format of additional cycle routes	December 2013
Bus user improvements	To consider proposed measures for agreed funding allocation	December 2013
Walking Action Plan	To consider proposed measures for agreed funding allocation	December 2013

Travel SMART Legacy programme	To consider legacy proposals for the programme's continuation after March 2015 when LSTF funding in its current guise ceases.	March 2014
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3. OPTIONS:

3.1 As this report forms a progress update for the Local Committee there are no options to consider at this stage.

4. CONSULTATIONS:

4.1 Stakeholder workshops for the Wayfinder mapping element of the programme have been undertaken with representatives from Reigate and Banstead Borough Council, local businesses and education establishments who have worked together to refine and design the new map based signage that will be installed in Redhill Town Centres. Stakeholders at the workshop were also given the opportunity to consider suitable locations for sign installation.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 The business case for the Travel SMART included a financial section that does not form part of this report and was approved by the DfT.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 The major elements of the LSTF programme have been subject to Equality Impact Assessments. These documents are published on the Surrey County Council website at: <http://www.surreycc.gov.uk/your-council/equality-and-diversity/Ensuring-our-decisions-are-fair/completed-equality-impact-assessments/completed-equality-impact-assessments-t>

7. LOCALISM:

7.1 The Travel SMART programme was designed with Localism in mind. The Reigate and Banstead Local Committee have decision making powers relating to the programme. Furthermore, elements of the programme such as the Community funding and Business engagement use Localism tools to encourage localised decision making, and seek to increase local participation in the programme.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report)

Sustainability (including Climate Change and Carbon Emissions)	Set out below
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	Set out below

8.1 Sustainability implications

The central aims of the Travel SMART Programme are to encourage the uptake of sustainable transport, enabling economic growth and reducing carbon emissions. The measures included in the Travel SMART programme therefore have positive sustainability outcomes.

8.2 Public Health implications

The Travel SMART programme is making significant investment in providing new infrastructure and promoting active travel such as walking and cycling. Evidence suggests that investment in these schemes have a proportionate benefit in overall public health. Walking promotions in particular are being linked with the Surrey CC Public Health team's 'Walk for Life' campaign.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 This report provides an update to the Local Committee on the progress made to date with the Travel SMART programme in Redhill and Reigate. The report asks members to note the following items:

- (i) The LSTF Annual report for 2012/13
- (ii) Progress made to date on the Travel SMART programme
- (iii) The forward plan for decisions as part of the Travel SMART programme

10. WHAT HAPPENS NEXT:

10.1 The Reigate and Banstead LSTF task group is due to meet in September and October 2013 to look at cycling and bus improvement proposals respectively in more detail before the December Reigate and Banstead Local Committee. Section 8 above details the forward plan of work for what is coming up for the Travel SMART programme.

Contact Officer:

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Consulted:

Reigate and Banstead LSTF task group
Surrey County Council and Reigate and Banstead Borough Council Officers

Annexes:

Annex A – LSTF Annual Report 2012/13

Sources/background papers:

- Surrey County Council LSTF Large bid document. Available at:
<http://www.travelsmartsurrey.info/about>
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